NOTE: When the print dialogue box appears, be sure to uncheck the Annotations option.

AO 399 (Rev. 05/00)

## UNITED STATES DISTRICT COURT

NORTHERN DISTRICT OF ILLINOIS

## Waiver of Service of Summons

| TO: Harry D. Cornett, Jr. and Thomas W. Baker   |  |  |
|---|--|--|
| IAME OF PLAINTIFF'S ATTORNEY  | OR UNREPRESENTED PLAINTIP  | F)   |
| rporation   | , acknowled  | dge receipt of your request  |
|   |  |  |
| Otis Elevator Company v. Emerson Electric that I waive service of summons in the action of Company et al. |  |  |
| •   | (CAPTION OF AC   | CTION)   |
|   | in the Un  | uited States District Court  |
| nois.   |  |  |
|   |  | s instrument, and a means  |
| Service of a summons and entity on whose behalf I   | d an additional copy of th<br>am acting) be served w   | e complaint in this lawsuit<br>ith judicial process in the   |
| ehalf I am acting) will reta<br>rt except for objections b  | in all defenses or objections and on a defect in the si  | ons to the lawsuit or to the ammons or in the service  |
| ent may be entered agains   | t me (or the party on wh   | ose behalf I am acting) if   |
| e 12 is not served upon y   | ou within 60 days after  | 03/18/08 , (DATE REQUEST WAS SENT)   |
| or within 90 days after that date if the request was sent outside the United States.                      |  |  |
| E   | M  |  |
|   | (SIGNATURE)  |  |
| me: TIMOTA  | HYA. LIZOTTE   |  |
| ce of   | Champlain Cab  | le Corporation   |
|   | (CORPORATE DE  | FENDANT)   |
|   | Otis Ens in the action of Comp  OBC 1107  (DOCKET NUMBER)  nois.  Toy of the complaint in the end waiver to you without of service of a summons and entity on whose behalf I entalf I am acting) will retain except for objections been the may be entered against the request was sent th | Otis Elevator Company v. E os in the action of Company, et al (CAPTION OF AC OBSET NUMBER)  TO STATE OF THE COMPANY OF THE CAPTION OF AC OBSET NUMBER)  TO STATE OF THE CAPTION OF AC OBSET NUMBER  TO SERVICE OF A SUMMONS AND AND ADDRESS OF OBJECTION OF ACOUNTY OF THE CAPTION OF T |

## Duty to Avoid Unnecessary Costs of Service of Summons

Rule 4 of the Federal Rules of Civil Procedure requires certain parties to cooperate in saving unnecessary costs of service of the summons and complaint. A defendant located in the United States who, after being notified of an action and asked by a plaintiff located in the United States to waive service of summons, fails to do so will be required to bear the cost of such service unless good cause be shown for its failure to sign and return the waiver.

It is not good cause for a failure to waive service that a party believes that the complaint is unfounded, or that the action has been brought in an improper place or in a court that lacks jurisdiction over the subject matter of the action or over its person or property. A party who waives service of the summons retains all defenses and objections (except any relating to the summons or to the service of the summons), and may later object to the jurisdiction of the court or to the place where the action has been brought.

A defendant who waives service must within the time specified on the waiver form serve on the plaintiff's attorney (or unrepresented plaintiff) a response to the complaint and must also file a signed copy of the response with the court. If the answer or motion is not served within this time, a default judgment may be taken against that defendant. By waiving service, a defendant is allowed more time to answer than if the summons had been actually served when the request for waiver of service was received.